**Model of a Motivation Letter**

📍 **Your Name**  
Your Address  
Your Email | Your Phone Number

📅 Date

📍 **Hiring Manager’s Name**  
Company Name  
Company Address

**Subject:** Application for [Job Title]

**Dear Hiring Manager,**

I am writing to express my strong interest in the **[Job Title]** position at **[Company Name]**, as advertised on **[Job Board/Website]**. As a **[your current status: student in…, recent graduate in…, professional in…]**, I am eager to apply my knowledge and skills in **[mention relevant skills: finance, marketing, project management, etc.]** within your company.

During my academic journey at **[University Name]**, I developed a solid foundation in **[mention key subjects: business strategy, accounting, customer relations, etc.]**. My **[internship/job experience]** at **[Company Name]** allowed me to gain hands-on experience in **[mention specific tasks or achievements]**, which reinforced my passion for **[industry or job field]**.

What particularly attracts me to **[Company Name]** is **[mention a unique aspect of the company: its values, projects, reputation, innovation, etc.]**. I believe that my **[mention key strengths: analytical skills, adaptability, teamwork, etc.]** will enable me to contribute effectively to your team.

I would welcome the opportunity to discuss how my qualifications align with the needs of your company. Thank you for your time and consideration. I look forward to your response.

**Sincerely,**  
[Your Name]